Accessing Audiobooks from Library Catalog

1. Go to GLEN CREST MIDDLE SCHOOL website

2. Click on LIBRARY at top middle of page > then Online catalog
3. Click **Glen Crest Middle School**

4. Then, click **Log In** in upper right hand corner
5. Enter **email address** and **password** > click **Log In**.

6. Once logged in you will see **your name** in the upper right corner > Click **Catalog** on left top.
7. Search for your book title > Patina > return
8. Find the copy with the **audio book symbol** > then click **Open**.
9. Click **Borrow**
10. Click **Go to Checkouts**
11. Click **Download** to download on your phone or other device; or you can just **Listen**. If you choose **Listen**, click **Return** when you are done so someone else can access it.
12. Click play arrow to listen to the book.
13. Click on the **3 lines in the upper right corner** to jump to a specific chapter.
14. Remember, click **Return** when you are done so someone else can access it.