



Dear Parents,

Mealtime is available online. Quest Food Management has chosen Mealtime Online to provide the opportunity for you to make credit card deposits into your students cafeteria account or to view your students purchase history via the internet.

To use Mealtime Online:

Go to www.mymealtime.com

1. Create a Mealtime Online parent account. Click on “create new account” link and enter a user name and password that you will use to log in to Mealtime. The user name and password should be at least 6 characters.
2. Add your student. Log in using the user name and password created in step 1. Click on “add new student” link, add your student by entering their first name and student ID number.
3. Make a deposit. Click on “make a deposit” link to make a deposit into your students account. **THERE IS A 4.9% TRANSACTION FEE FOR ALL DEPOSITS MADE ONLINE. THIS FEE IS CHARGED BY MEALTIME ONLINE FOR MANAGING THESE ACCOUNTS.**
4. Click on “view details” link next to your students name to view their account balance and purchase history.

Note: Online deposits are downloaded each morning at 6:30AM and each afternoon at 1:00 PM. Deposits made between these times will not be reflected on the students accounts during lunch time.

Cash and checks will always be accepted in Spartan Hall with no transaction fee. If you have any questions please call me at school between 6:00 AM and 1:30 PM. Cafeteria phone is (630) 545-5519.

Melissa Bland
Quest Food Management

