

GENERAL INFORMATION

ENROLLMENT OF NEW STUDENTS TO PARK VIEW

All students who have not previously registered at Park View are to be enrolled by a parent as close to August 1st as possible. New students should register between the hours of 9:30-11:30 AM or 1:30-3:00 PM in the District office. Parents will need to present proof of residency and the child's **original** birth certificate. Fees should be paid at this time. Students transferring from an Illinois public school will need to present an Illinois transfer form.

WEDNESDAY, AUGUST 25th - KINDERGARTEN PARENT AND STUDENT VISITATION

This will be a very informal time to meet the teacher and visit the classroom. All students must be accompanied by an adult. Morning kindergarten students will be welcomed from 9:30 - 10:15 AM. Afternoon kindergarten students will be welcomed from 10:30 - 11:15 AM. Students should bring their supplies at this time. Daily classes for kindergartners will begin on THURSDAY, AUGUST 26th.

Curriculum Night is scheduled for September 14th for parents to meet the teacher and learn about the class curriculum.

WEDNESDAY, AUGUST 25th - SCHOOL FOR GRADES 1 - 5, 9:15 AM -12:15 PM

Students should not arrive at school before 9:00 AM. It is the expectation that upon arrival students are ready to quietly stand in line on the playground location assigned to their grade level. When the 9:05 bell rings, students will quietly enter the school. School personnel will be available outside the school on opening day to assist students and answer questions.

First grade lines up at the south end of the school (near garage doors).

Second and third grades line up at the south end of the playground (see room numbers on the blacktop area near the playground).

Fourth and fifth grades line up on the north end of the playground (see room numbers on the blacktop area near the kindergarten playground equipment).

REGULAR DAILY SCHEDULE:

9:05	First Bell
9:15	School begins (AM Kdgn and Grades 1,2,3,4,5)
11:45	AM Kindergarten dismissal
12:00	Grades 1-5 lunch dismissal
12:50	PM Kindergarten arrives
1:00	PM Kindergarten begins
1:00	Classes resume (Grades 1 - 5)
3:30	PM Kindergarten dismissal
3:30	Dismissal bell (Grades 1 - 5)

BUS TRANSPORTATION

Bus transportation begins for all children on their first day of school.

PHYSICAL EXAM REQUIREMENTS

Physical examinations are required of all transfer students unless health records from their former schools meet the Illinois law requirements. All incoming kindergarten students and all 6th grade students must have a current physical on file in the nurse's office with up-to-date immunizations (exclusion date for noncompliance is October 15).

PRESCHOOL SCREENINGS

District #89 will conduct preschool screenings throughout the year for resident children aged 2 years/10 months through 5 years of age. The screening includes the areas of speech/language, vision and hearing, fine motor, gross motor, and cognitive skills. Please allow approximately 1-1/2 hours for the screening. Appointments are required and may be made by calling Pat Straza at (630) 469-5505.

REPORTING ABSENCES

Parents are asked to call the school every day a child is out to report a student's absence. An answering machine is available 24 hours a day to accept information concerning student absences. The Park View attendance telephone number is (630) 858-5239.

MEDICATION

Students requiring medication at school must have a completed green medication form on file at Park View before any medication can be administered. All medications must be brought to the school nurse by an adult.

CHANGES IN WORK PHONE NUMBERS, EMERGENCY CONTACTS, DOCTORS

This information will be taken from your Emergency Contact Form and updated on our computer. If at any other time during the year there are changes, it is imperative that you contact the Park View School office.

STUDENT INSURANCE

This is an optional accident policy which covers students. We will send home a flyer with all students during the first week of school. This very low-cost insurance will cover your child(ren) during school hours for any playground or other mishaps. There are also options available to provide your child(ren) with inexpensive 24-hour coverage. Kid Care insurance is available to families qualifying for Lunch/Fees assistance. Please contact the school office if you are eligible.

SUPPLY KIT PICKUP

Pre-ordered supply kits will be available for pick up before school begins in August. If you qualify for Lunch/Fees assistance and need help with supply kits, please contact Mrs. Warke, the principal, at (630) 858-1600 (ext. 3182).

MATERIALS TO BE SENT HOME THE FIRST WEEK OF SCHOOL

Park View Parent Handbook
District 89 Calendar & Handbook
Student Insurance Form

Policies & Regulations regarding Administration
of Medication
Pest Control Notice

REGISTRATION FORM INSTRUCTIONS

Book Rental: These amounts are set by the District and are required of all students. The Book Rental Fee is \$40 for kindergartners and \$75 for grades 1-5. **If financial arrangements are needed, please contact the principal at (630) 858-1600, ext. 3182.** It is the responsibility of parents to pay all student fees on or prior to the commencement of school. If student fees are not paid on time, parents will be held responsible for all costs incurred in collecting those outstanding fees, including but not limited to any administrative cost, court costs, and attorneys' fees.

Milk: Lunch milk is an optional fee. It is 2% white milk that comes in 1/2 pint cartons. Milk is sold on a yearly basis, but may be purchased at a prorated price later in the year. If your child(ren) would like more than one milk at lunch just double or triple the cost. For those families who meet qualifying criteria, a free and reduced lunch/milk plan is available. This federal program provides lunch/milk to qualifying families. Application forms for Free and Reduced Lunch will be available from the office in June, 2010 for the new school year.

Extracurricular Music: Students in band and orchestra pay a \$70 lesson fee (this is not the instrument rental charge). Chorus fees are \$15.00 for 5th grade students who choose to participate and will be collected at a later date.

All of the above charges can be paid for with one **check made payable to:**
CCSD 89

COMPLETING THE REGISTRATION PROCESS

In the envelope provided enclose the following:

- _____ Registration Fee Form with check or money order to CCSD 89
- _____ Ethnicity Data Sheet
- _____ Emergency Contact Form / Release of Information About Student Form
- _____ Home Language Survey
- _____ Health Emergency Yearly Update Form
- _____ Emergency Medical Treatment Form
- _____ Technology Authorization (New and Gr. 3 students only)
- _____ Student Publication Authorization (only if signed withholding consent)

RETURN ALL OF THE ABOVE TO PARK VIEW BY APRIL 23, 2010